



The Commerce Trade Show Logistics Group Ltd.

CUSTOMS AND TRANSPORTATION SERVICES ORDER FORM

Please accept as your authority for Customs Clearance and or Transportation Services

Services Required

Customs Clearance and Transportation Customs Clearance Only Transportation Only

Pick up Address	Company Name			Delivery Address	Company Name				
	IRS #				Show Name		Booth #		
	Address				Address				
	Address				Address				
	City	State/Prov	Zip/Post		Address				
	Contact Name				City	State	Zip/Post		
Phone #			Fax #		On Site Contact		Cell Phone #		
Send Bill To:	Company Name			Return Freight	Company Name				
	Address				Address				
	City	State/Prov	Zip/Post		City			State	Zip/Post
	Contact Name				Contact Name				
	Phone #				Fax #		Phone #		

TERMS OF PAYMENT AND SECURITY DEPOSIT - MUST BE COMPLETED

Charge To Visa MasterCard American Express

Card Holder Name _____ Title _____

Credit Card # _____ Expiry Date _____ Security Number _____

I hereby authorize the use of this credit card for payment of services related to this order from. I understand that declined credit cards are subject to a 30% surcharge.

Card Holder Signature _____ Date _____

SHIPMENT INFORMATION

(IF NOT USING COMMERCE LOGISTICS) CARRIER NAME _____

PICK UP DATE _____	TIME _____	DELIVERY DATE _____	TIME _____
Number of Pieces	Dimensions (Inches)		Weight (LBS)
Cartons/Boxes _____	L _____ W _____ H _____	_____	_____
Crates/Fiber Case _____	L _____ W _____ H _____	_____	_____
Skid/Pallet _____	L _____ W _____ H _____	_____	_____
Carpet/Other _____	L _____ W _____ H _____	_____	_____
TOTAL _____	TOTAL _____		_____
Requested Service Level	<input type="checkbox"/> Air	<input type="checkbox"/> 2nd Day	<input type="checkbox"/> Truck
Additional Services Required	<input type="checkbox"/> Lift Gate	<input type="checkbox"/> Inside Pick Up/Delivery	

CARGO INSURANCE / DECLARED VALUE - Only to be completed when using Commerce Logistics

The declared value for carriage of this shipment is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds for that part of the shipment lost or damaged but not less then \$50.00 per shipment UNLESS a value is declared below & applicable charges paid. Subject to the terms and conditions of the liability of the Forwarder for loss/damage stated below. Cargo insurance will not apply or cover any electronic goods.

Do you Require Additional Insurance? YES NO **DECLARED VALUE** _____

(Additional Fees for Cargo Insurance will apply)

TERMS AND CONDITIONS

This order is placed with the specific understanding that we hereby release Commerce Trade Show Logistics Group Ltd (C.T.S.L.G. Ltd) and or agents from all liability for loss, damage and or theft to our merchandise and property, no matter how caused, and we have insured all such properties being handled. 1) C.T.S.L.G.Ltd shall not be responsible for damage to uncrated materials, improperly packaged or concealed damage. 2) C.T.S.L.G. Ltd will not be responsible for any loss/damage/delay due to fire, acts of god, strikes, lock outs of any kind beyond its control. 3)C.T.S.L.G. Ltd liability is outlined in the above Cargo Insurance/Declared Value section. Please ensure you are self insured or you must declare a value for carriage and pay the charges applicable for the service. 4) C.T.S.L.G. Ltd shall not be liable to any extent whatsoever for the actual, potential or assumed losses or profits or revenues, or for any collateral costs which may result from any loss or damage to an exhibitors materials which make it impossible or impractical to exhibit same. 5) Each Exhibitor is responsible to declare all hazardous materials and abide by all Federal, Provincial, State and local laws.

I have read and agree to the Terms and Conditions of this Contract with C.T.S.L.G. Ltd

Print Name _____ Signature/Authorization _____ Date _____

PLEASE FAX COMPLETED ORDER FORM TO 905-673-2574



CUSTOMS AND TRANSPORTATION SERVICES ORDER FORM

Please accept as your authority for Customs Clearance and or Transportation Services

Services Required

Customs Clearance and Transportation Customs Clearance Only Transportation Only

Pick up Address	Company Name	ABC Company				
	IRS #	12-1234567				
	Address	123 Howard St				
	Address	Suite 3				
	City	New York	State/Prov	NY	Zip/Post	10001
	Contact Name	John Doe				
Phone #	212-555-1234	Fax #	212-555-1235			
Delivery Address	Company Name	ABC Company				
	Show Name	ISA 2008	Booth #	524		
	Address	Metro Toronto Convention Center				
	Address	255 Front St West				
	Address					
	City	Toronto	State	ON	Zip/Post	M5V2W6
On Site Contact	Mike	Cell Phone #	519-426-1234			
Send Bill To:	Company Name	ABC Company				
	Address	123 Howard St, Suite 3				
	City	New York	State/Prov	NY	Zip/Post	10001
	Contact Name	John Doe				
	Phone #	212-555-1234	Fax #	212-555-1235		
	Return Freight	Company Name	ABC Company			
Address		123 Howard St				
City		New York	State	NY	Zip/Post	10001
Contact Name		John Doe				
Phone #		212-555-1234				

TERMS OF PAYMENT AND SECURITY DEPOSIT - MUST BE COMPLETED

Charge To	Visa	MasterCard	<input checked="" type="checkbox"/> American Express			
Card Holder Name	John Doe		Title	CEO		
Credit Card #	1234 5648 9123 1253		Expiry Date	10/09/2008	Security #	123
<p>I hereby authorize the use of this credit card for payment of services related to this order from. I understand that declined credit cards are subject to a 30% surcharge.</p>						
Card Holder Signature				Date	12/01/2008	

SHIPMENT INFORMATION

(IF NOT SHIPPING VIA COMMERCE LOGISTICS) CARRIER NAME _____

PICK UP DATE	Jan 2, 2008	TIME	9am-5pm	DELIVERY DATE	Jan. 29, 2008	TIME	9am-3pm	
Number of Pieces	Dimensions (Inches)			Weight (LBS)				
Cartons/Boxes	2	L	23	W	23	H	48	112
Crates/Fiber Case		L		W		H		
Skid/Pallet	1	L	48	W	48	H	48	400
Carpet/Other		L		W		H		
TOTAL	3						TOTAL	512
Requested Service Level	<input type="checkbox"/> Air	<input type="checkbox"/> 2nd Day	<input checked="" type="checkbox"/> Truck					
Additional Services Required	<input checked="" type="checkbox"/> Lift Gate	<input type="checkbox"/> Inside Pick Up/Delivery						

CARGO INSURANCE / DECLARED VALUE - Only to be completed when using Commerce Logistics

The declared value for carriage of this shipment is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds for that part of the shipment lost or damaged but not less then \$50.00 per shipment UNLESS a value is declared below & applicable charges paid. Subject to the terms and conditions of the liability of the Forwarder for loss/damage stated below. Cargo insurance will not apply or cover any electronic goods.

Do you Require Additional Insurance? YES NO **DECLARED VALUE** **\$5,000.00**

(Additional Fees for Cargo Insurance will apply)

TERMS AND CONDITIONS

This order is placed with the specific understanding that we hereby release Commerce Trade Show Logistics Group Ltd (C.T.S.L.G. Ltd) and or agents from all liability for loss, damage and or theft to our merchandise and property, no matter how caused, and we have insured all such properties being handled. 1) C.T.S.L.G.Ltd shall not be responsible for damage to uncrated materials, improperly packaged or concealed damage. 2) C.T.S.L.G. Ltd will not be responsible for any loss/damage/delay due to fire, acts of god, strikes, lock outs of any kind beyond its control. 3)C.T.S.L.G. Ltd liability is outlined in the above Cargo Insurance/Declared Value section. Please ensure you are self insured or you must declare a value for carriage and pay the charges applicable for the service. 4) C.T.S.L.G. Ltd shall not be liable to any extent whatsoever for the actual, potential or assumed losses or profits or revenues, or for any collateral costs which may result from any loss or damage to an exhibitors materials which make it impossible or impractical to exhibit same. 5) Each Exhibitor is responsible to declare all hazardous materials and abide by all Federal, Provincial, State and local laws.

I have read and agree to the Terms and Conditions of this Contract with C.T.S.L.G. Ltd

Print Name John Doe Signature Date 12/01/2008